



Position Title: Fundraising Chair

Job Description & Responsibilities:

- Developing fundraising efforts (campaigns and short or long term initiatives) toward increasing the financial capabilities of E.O.F.S.A.A. and oversees any source of income for the Association.
- Working with the Treasurer to monitor the utilization of raised funds.

Qualifications & Requirements:

- Must be an E.O.F. Alumna/Alumnus with an Associate's or Bachelor's Degree and applicable professional experience
- Must be highly organized and a self-motivator and self-starter
- Be able to establish and maintain effective working relationships with board members, volunteers, community agencies and general public
- Efficient communication ability, both written and oral
- Has experience working with vendors and is a strong negotiator
- Has a strong strategic mindset
- Has a good understanding of Google Apps and virtual project management tools (i.e. Asana) as well as crowdfunding tools and strategies
- Should be proficient and comfortable with virtual team collaboration